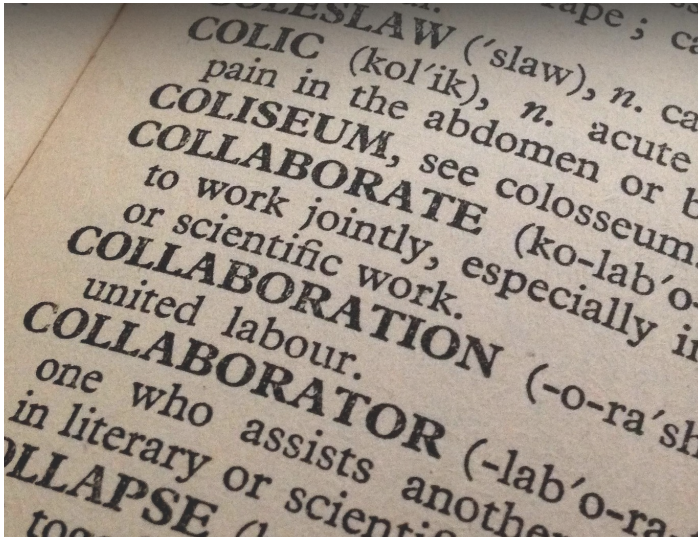


Session Summary Notes:

The 7 Secrets of Effective Collaboration



The 7 Steps

C₃

CLARIFY the why - joint clarity on the purpose of the collaboration, engagement and alignment.

O₁

OVERCOME competing interests - are they clear and manageable or problematic?

L₁

LISTENING - no one has total control so everyone needs to be a great listener!

L₁

LANGUAGE matters - the choice of words and inclusive language is critical when collaborating.

A₁

ACCOUNTITUDE - individuals must bring a positive and can-do mindset to the task.

B₃

BUILDING trust and strength - ensuring behaviours build trust and reinforce the dynamic.

S₁

SET and don't forget - put the right indicators in place so you know if you are successful (or not).

Keep in mind...

Collaboration can be hard because the pursuit of the common goal needs to be **balanced** with individual interests.

Great collaborations are driven by **three** key success factors:

- **Self-leadership** from the people involved
- Creating a **positive** and **psychologically safe** group environment
- Ensuring the **purpose** of the group is tangible and clear.

A great check in process or **debrief** structure to use for collaborative teams and projects is:

1. What did we set out to do?
2. What did we actually do?
3. What caused the difference?
4. What will we do the same?
5. What will we do differently?



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